



Lincoln Elementary School Parent Involvement Plan 2015-2016

The Staff at Lincoln School believes:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring:

- (A) that parents play an integral role in assisting their child's learning
- (B) that parents are encouraged to be actively involved in their children's education at school
- (C) that parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children

PART I: School Parental Involvement Policy

Parents are their children's first and most important teachers. When the school and parents are involved cooperatively, positive results occur. These include high student achievement, reduced absenteeism, improved behavior, and a feeling of confidence regarding the partnership between home and school.

1118(b) Lincoln Elementary School Staff meet each school year with parents to jointly develop and distribute a Parental Involvement Policy and/or amend the Parental Involvement Policy to include the requirements in Section 1118 (b) –(h).

1118(c) (1) Lincoln Elementary School Staff provides Annual Title 1 Meetings in the Fall (Late September/Early October) of each school year inviting all parents to attend the meeting for the purpose to:

1. Inform the parents of the school's participation in the Title 1 Program
2. Inform parents of the requirements of Title 1 Programs.
3. Inform parents of their rights and the importance to be involved in the decision making of Title 1 Programming. [Parent Involvement Policy, Parent-Student Compact, Parent Involvement Activities/Events, Student Learning]

1118 (c) (2) Lincoln Elementary School Staff offer meetings at flexible times designed to support and encourage the involvement of all parents. The staff offers meetings scheduled such as the following:

- Ice Cream Social & Orientation (August)
- Back To School Night for Parents (September)
- Annual Title 1 Meeting(s) (Late September/Early October)
- Parent Teacher Conferences (November and March)
- Music Programs (See schedule below)

2 nd grade Program Date: November 5, 2015 2:30 pm 6:00 pm	3 rd Grade Program Date: December 10, 2015 9:00 am 6:00 pm	1 st Grade Program Date: February 11, 2016 3:00 pm 6:00 pm	4 th Grade Program Date: March 15, 2016 9:00 am 6:00 pm	5 th Grade Program Date: April 28, 2016 9:00 am 6:00 pm
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- Family Holiday Breakfast & Book Fair (December)
- Family Empty Bowls Dinner (March)
- Family Movie Night (January)
- Donuts with Dad (April)
- Morning with Mom (May)
- All School Family Picnic (June)
- Awards Assembly (June)
- Progress reports every two weeks
- PA25 Annual Report
- Parent participation with building school improvement tasks
- Two way communication
- Student / Parent / School Compact

1118 (c) (3) Lincoln Elementary School involves parents in planning, reviewing, and improving the Targeted Assistance Title 1 program, including the School and District Parent Involvement Policy. Parents are invited to be a member through telephone calls. Every effort is made to have parent representation at Title 1 Targeted Assistance meetings. Parents input are also sought in the following ways:

- Review the School Improvement Plan and Parent Involvement Policy at the Annual Title 1 Meeting
- Posting the Parent Involvement Policy for parents to review during November’s parent Teacher conferences in a visible location. A suggestion box under the plan will make it possible for parent to share suggestions.
- Reviewing and distribute the parent-school compact at our September Parent Back-to-School Night, and November Parent-Teacher’s Conferences
- Conducting a parent survey during the Annual Title 1 Meeting. (to include a space for recommendations of continued communication between parents and the school throughout the school year)
- Placing a suggestion box in a visible location for continued communication between parents and school throughout the school year

- Title 1 updates at PTO Meetings in January and May of Stakeholders to review and analyze the following data: achievement data, program/process data, perception data, and demographic data. This evaluative information is used to improve and revise the School Improvement Plan, Parent Involvement Policy, and Parent-Student-School Compact.

1118 (c) (4) (A) (B) Lincoln Elementary School provides timely information about the Targeted Assistance Title 1 Program, the academic curriculum, assessments used to measure progress, and grade level expectations through:

Parent – Teacher Conferences – November and March
 Monthly PTO Meetings
 Annual Title I Open House Meeting
 Standards based report cards and progress report/behavior report
 (as appropriate) PA25 Annual Education Report
 Grade Level Curriculum and Expectations posted on district website
 Assessment Forms and Schedule posted on district website
 Two way communication – Telephone calls, E-mail correspondence
 Student-Parent-School Compact
 Parent Volunteers
 District Web Site – Policy and Compact available on web site
 Phone Calls
 Parent-Student handbook
 Daily/Weekly take home folders
 Classroom newsletters

1118 (c) (4) (C) & 1118 (c) (5) Lincoln Elementary School provide parents an opportunity to interact with their child’s teacher and school regarding the education of their child(ren)by:

- Teachers classroom phone numbers and email address are published and available to parents through classroom and/or school newsletters, webpages and/or handbook so that parents are able to communicate readily with teachers about their child(ren)
- Parent Teacher Conferences (November and March, additional conferences upon parent request)
- Telephone calls, written correspondence or email between parents, teachers and school
- Parent suggestion box located in a visible location (office) where parents can make suggestions for improvement and comments regarding the Targeted Assistance Title I Program.
- Parent Surveys (October and March)
- Parent Feedback/Survey after each Parent Activity/Event
- Include Targeted Assistance Title I as a monthly agenda item at PTO meetings and/or at Monthly Parent Meetings to share suggestions.
- Title I Meetings in January and May of all stakeholders (parents, teachers, board member) to evaluate the school improvement plan, parent policy and compact.

PART II: Share Responsibilities for High Student Academic Achievement

1118 (d) (1) & 1118 (d) (2) (A) Lincoln Elementary School has developed a Parent-Student-School Compact jointly with parents and teachers to outline ways in which parents, school staff, and students will share the responsibility of student success in school.

- The compact is reviewed and discussed during back-to-school night and fall parent teacher conferences.
- Teachers discuss how the compact relates to the success of each individual child. This ensures a strong home – school connection and allows all stakeholders to have a voice.
- The Parent-Student-Teacher compact is developed with parent input and reviewed annually.
- Revisions are made based on the January and May Title 1A Meeting, survey results and additional suggestions provided by parents.

1118 (d) (2) (B) Lincoln Elementary School provides various and frequent academic reports to parents on their children's progress:

- Reports cards: November, March, and June
- Progress reports as appropriate for the student (i.e., weekly, bi-weekly, once a month)
- Parent Teacher Conferences in November and March (additional conferences available upon request)

1118 (d) (2) (C) Lincoln Elementary School provides parents reasonable access to staff by publishing teachers classroom phone numbers and email address in classroom and/or school newsletters, webpages and/or handbook, so that parents are able to communicate readily with teachers about their child(ren). Teachers are available to meet with parents before or after school, as well as during the day during prep time, to discuss their child's progress or other concerns.

Staff also welcomes and encourages parents with opportunities to volunteer and is encouraged to participate in the following activities:

- Monthly PTO meetings
- Room helpers
- Reading Buddies
- Media Center Volunteers
- Chaperones for field trips
- Playground / lunchroom help
- Lunch with their child

PART III: Building Capacity for Involvement

1118 (e) (1) Lincoln Elementary School ensure that parents are informed about academic standards and assessments by providing the following:

- Grade Level Content Expectation / Common Core Standards at Annual Title 1A Open House, Back-to-School Night, and on the District Website.
- Parent Teacher Conferences
- District assessment information (NWEA MAP Assessments, Fountas & Pinnell, school-wide common assessments in reading, writing, math, spelling, science, & social studies) shared with parents during Parent Teacher Conferences and Report Cards
- Students receiving additional assistance will be progress monitored on bi-weekly basis depending on student need. Information will be shared with parents as appropriate.

1118 (e) (2) Lincoln Elementary School offers training and materials to parents through the following events and activities:

- Child Study Team meetings where parents are advised on materials and web-sites they can use at home with their child(ren).
- PTO meetings

1118 (e) (3) Lincoln Elementary School provides all staff with professional development regarding the value of parent involvement and ways to partner and communicate effectively with parents.

- Professional development pertaining to parent involvement has been provided when learning about the 3 Rs: Relationships, Relevance, and Rigor. The Relationship piece not only applies to the student-teacher relationship, but also the parent-teacher/school relationship.

1118 (e) (4) Lincoln Elementary School to ensure success for all coordinates parent involvement activities with other programs such as:

- Book-It Program (Pizza Hut)
- PTO
- BRESA's Parents as Teachers Program

1118 (e) (5) Lincoln Elementary School ensures that all parents are informed in a timely and user- friendly manner by providing:

- Written communication avoiding educational jargon so that it is in a user-friendly language for parents
- Power Announcement for verbal communication
- E-alert notifications.
- E-mail

1118 (e) (14) Lincoln Elementary School provides reasonable support for parental involvement as requested by parents such as:

- Phone calls
- Individual meetings with parents as requested

- Daily notice of progress in academic or behavior

Part IV: Accessibility

1118 (f) Lincoln Elementary School provides parent involvement activities to all parents, including those with disabilities and parents who uses English as their 2nd language by offering:

- Translation of newsletters, report cards and other written communication (as needed)
- Translator available for Parent Teacher Conferences (as needed)
- Flexible meeting times
- Handicapped accessible facilities
- Transportation assistance (as needed)

MEMBER APPROVAL

1118 (b) This Parental Involvement Plan has been developed or revised jointly with, and agreed on with, parents of children participating in the Title I program. The schools distribute the Plan to all parents of children participating in Title I and make it available to the community